



Office of the City Clerk

Weekly Report – for Week Ending June 17, 2016

Elections

The City Clerk received reimbursement of \$4,925,767.60 from the Los Angeles Unified School District as payment for the administration of the 2015 Municipal Elections. This will represent an increase in revenue for this fiscal year and a corresponding decrease for next fiscal year..

Staff continues to accept job applications to fill temporary positions for the 2017 Municipal Elections. As of June 15, the Division has received 500 applications.

The number of permanent Vote-By-Mail voters in the City increased sharply in the last few months to approximately 921,000 and is expected to increase to 1 million by the 2017 March Election. Staff is re-assessing potential postage expenses and preparing to order additional materials and ballots for the Vote-By-Mail packets.

Business Improvement Districts

Staff collected \$75,902.21 in past due assessments from the State of California Department of Motor Vehicles for the Hollywood Media Business Improvement District.

Systems

Staff attended the citywide GIS licensing committee meeting to specify the City Clerk requirements for the next enterprise user licensing agreement. The estimated licensing cost next year is expected to climb from \$18,000 to \$28,000.

The file server and storage system is being setup in preparation for DONE's July 1st electronic agenda roll-out. The City Clerk is hosting both the application and database and providing technical support to DONE as needed.

Issue

The Records Management Officer continues to work with the City Attorney's Office to negotiate with the prior City's records storage provider (Iron Mountain) for the timely and cost-effective transfer of the City's records in Iron Mountain's possession to the new vendor, Storetrieve.

Upcoming

The last of the NC Elections, Region 10, will take place on June 18.

Council will be in summer recess from July 5 through July 22, 2016.